

City of Oxford Charities – Education Committee

ADDITIONAL INFORMATION REQUIRED FROM THOSE APPLYING FOR A GRANT FOR A BUS PASS

Please provide the following details in support of your application for a bus pass. Grants for bus passes will be made on a one-off basis and only if there are exceptional circumstances which make walking or cycling inappropriate.

- How far is the school from the applicant's home?
- If the school attended is not the designated 'catchment area' school, what are the reasons for attending it?
- What public transport is available and what would it cost to use it?
- How do other pupils in the area get to your school?
- Is it possible to walk to school?
- Is there a responsible adult available to accompany the applicant, if necessary?
- Is it possible to cycle to school?
- Have you approached the LEA for financial assistance with a bus pass? If so, what was their response?
- Are there any special reasons/exceptional circumstances regarding this applicant? Eg. disability of pupil, disability of parent/guardian
- How long will the applicant remain at this school and require subsidising?

Please return this form to:

The Administrator, City of Oxford Charity, The Office, Stones Court, St Clements, Oxford, OX4 1AP.