

# CITY OF OXFORD CHARITY

Application for assistance in the payment of court fees on filing a petition for Bankruptcy  
[A financial statement for the applicant including a full list of debts must be attached]

APPLICANT'S FULL NAME.....

FULL ADDRESS.....

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DATE OF BIRTH..... OCCUPATION.....

LIST OTHER FAMILY MEMBERS LIVING AT HOME

NAME	DATES OF BIRTH	RELATIONSHIP TO APPLICANT
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HOW LONG HAS THE APPLICANT LIVED IN THE CITY OF OXFORD?.....yrs

PLEASE GIVE DETAILS OF ANY MEMBER OF THE FAMILY WHO HAS  
PHYSICAL OR MENTAL HEALTH PROBLEMS:.....

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TOTAL INCOME PER WEEK/MONTH.....

TOTAL EXPENDITURE PER WEEK/MONTH.....

*Note: the figures for income and expenditure must be taken from the attached financial statement*

TOTAL VALUE OF ASSETS OF APPLICANT/APPLICANT'S PARTNER.....

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PREVIOUS GRANTS FROM THE CITY OF OXFORD CHARITY – PLEASE  
STATE WHEN THE GRANT WAS GIVEN AND WHAT FOR.....

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HAS THE APPLICANT APPLIED FOR HELP WITH THESE FEES FROM  
ANY OTHER SOURCE? IF SO, GIVE DETAILS.....

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WHAT IS THE AMOUNT OF THE FEE APPLIED FOR?

**PLEASE GIVE A FULL EXPLANATION AS TO HOW AND WHEN THE DEBTS LISTED ON THE ATTACHED FORM AROSE. STATING WHAT ATTEMPTS HAVE BEEN MADE TO DEAL WITH THE INDEBTEDNESS AND THE GROUNDS ON WHICH THE CHARITY ARE BEING ASKED TO ASSIST**

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**PLEASE SHOW THAT AN ADMINISTRATION ORDER OR INDEPENDENT VOLUNTARY ARRANGEMENT HAS BEEN CONSIDERED? HAS THE CLIENT TRIED TO RENEGOTIATE THE DEBTS WITH THE CREDITORS?.....**

**NAME OF SUPPORT WORKER.....**

**ORGANISATION AND ADDRESS.....**

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**RECOMMENDATIONS AND COMMENTS OF SUPPORT WORKER (please state the advantages *and* disadvantages of bankruptcy for the client and whether all alternative options have been pursued): *A covering letter can be provided instead.***

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**I authorise the information given in this form to be supplied to the Trustees and officers of the City of Oxford Charity for the purpose of coming to a decision:**

**Signature of applicant.....Date.....**

*Please return form to: The Administrator, City of Oxford Charity, The Office, Stones Court, St Clements, Oxford, OX4 1AP*